



Date: Feb 2, 2017  
To: Club Presidents, Officials, Coaches, etc.  
From: BCSSA ODC

Greetings

We are in the 2<sup>nd</sup> half of the season and moving right along with competitions. It means that year end is staring us in the face. This requires wrapping things up and planning for next year. We would like to thank every official for their involvement.

Also, a thank you to all the meet coordinators and referees who have already submitted the required competition reports. These provide valuable feedback on issues that may need addressing by ODC. If you have not yet done so, take a minute or two now and submit.

With this in mind, ODC has a couple of requests for you:

- **REQUEST for ODC CLINIC IDEAS during the BCSSA – AGM**

The BCSSA AGM in Kamloops is planned for May 26-28, 2017. BCSSA-ODC is soliciting ideas for possible clinics to be held at the AGM. Please provide us with ideas-needs for that weekend by **Feb 6, 2017**

- **REQUEST FOR OFFICIALS CLINICS FOR 2017-2018**

Looking a bit further ahead we are asking clubs/regions to identify the needs for officials' development clinics for next year. Level 1 Intro Clinics can generally be organized on relatively short notice. Higher level clinics require more lead time as course conductors are assigned competitions in an already busy season. Please provide us with a list of needs by **Feb 27, 2017**

- **ACCREDITATION NEW OFFICIALS AND OFFICIALS UPGRADING 2016-2017**

At season's end ODC will be compiling a list of names of officials for (1) Level 1 accreditation, and (2) Upgrading to Level 2. This is the prerogative of BCSSA ODC. We are also looking at recommending Level 2 Officials to SSC ODC for upgrading to Level 3. SSC ODC will then review that list and decide.

If you are interested in being accredited or upgraded, it is important to follow the guidelines and submit your request with documentation to BCSSA ODC by **March 19, 2017**

Where to find the information:

- a. Information about the accreditation and upgrading process can be found on:  
<http://www.speed-skating.bc.ca/officials/officials-upgrading/>
- b. Criteria for accreditation and upgrading for each position can be found on:  
[http://www.speed-skating.bc.ca/wp-content/uploads/2013/12/2012-13\\_SSC-upgrade-requirements-for-level-1-2-and-3-officials.pdf](http://www.speed-skating.bc.ca/wp-content/uploads/2013/12/2012-13_SSC-upgrade-requirements-for-level-1-2-and-3-officials.pdf)

Compiling the list for accreditation and upgrading is both an honorable and an onerous task. Honorable because we are contributing to successful officials development. Onerous because in a few words it is a lot of work carried out by volunteers like all of us. We like to stress that the responsibility to submit these requests lies with the individual who wishes to be upgraded. Here is how you can make the task easier.

**Level 1:** Use **Level 1 Upgrade form** (on-line fillable)  
<https://docs.google.com/spreadsheets/viewform?formkey=dDhRV3Iza1k5RlpIYXh3MUUyVUxQNxc6MQ#gid=0>

- Fill out:
1. Required personal information
  2. Date, location and name of conductor **Level 1 Intro Clinic**
  3. List of competitions and positions officiated at
  4. Assessment from higher level official – *Use Level 1 Evaluation Form*

**Level 2:** Use specific **Level 2 Upgrade form** (on-line fillable)

See <http://www.speed-skating.bc.ca/officials/officials-upgrading/>

- Fill out:
1. Required personal information
  2. Date, location and name of conductor **Level 2 Clinic (your specialty)**
  3. List of competitions and positions officiated at
  4. Assessment from higher level official – *Use Level 1 Evaluation Form*
- For this level a written letter of recommendation highlighting specific points would also be helpful

**Level 3** Use specific **Level 3 Upgrade form** (on-line fillable)

See <http://www.speed-skating.bc.ca/officials/officials-upgrading/>

- Fill out:
1. Required personal information
  2. Date, location and name of conductor **Level 3 Clinic (your specialty)**
  3. List of competitions and positions officiated at
  4. Assessments from higher level official – *Use Level 1 Evaluation Form*

For this level a written letter of recommendation highlighting specific points would be helpful

- **UPDATING BCSSA LIST OF ACCREDITED OFFICIALS**

We also ask every club to take a look at the current list of Accredited Officials and provide us with information to update the list: <http://www.speed-skating.bc.ca/certified-bcssa-officials/>

Please submit information by **March 19, 2017** to [officials.development.committe@gmail.com](mailto:officials.development.committe@gmail.com)

On behalf of ODC, thank you for your cooperation.

E.W. (Wim) Kok