

PARTNERS



March 5, 2018

To: Club Presidents, Club Officials Liaison

From: BCSSA Officials Development Committee

Re: 2017-18 Year End Tasks Officials Development

As the end of the 2017-18 season is approaching rapidly, BCSSA ODC would like to thank every official for the involvement this past year. Without your commitment we could not have successfully hosted competitions. We also like to thank every meet coordinator and referee for submitting the required reports. These provide valuable feedback on issues that may need addressing. If you have not yet done, take a minute or two and do so.

We also need to start wrapping things up and planning for next year. These include

- (a) accrediting and upgrading officials;
- (b) updating the current list of officials; and
- (c) identifying clinics for the 2018-2019 year.

We like to stress that the responsibility to submit requests rests with the individual who wishes to be accredited or upgraded. Here is what is involved.

- **ACCREDITATION AND UPGRADING OFFICIALS**

BCSSA ODC reviews the requests of officials for (1) **Level 1 accreditation**, and (2) **Upgrading** to Level 2.

BCSSA ODC also reviews requests from Level 2 Officials for upgrading to Level 3. We recommend these upgrades to SSC ODC.

If you are interested in being accredited or upgraded, it is important to follow the guidelines and submit your request with documentation to BCSSA ODC by **March 31, 2018**

Where to find the information:

- a. Information about the accreditation and upgrading **process** can be found on:
<http://www.speed-skating.bc.ca/officials/officials-upgrading/>

- b. **Criteria** for accreditation and upgrading for each position can be found on:
http://www.speed-skating.bc.ca/wp-content/uploads/2013/12/2012-13_SSC-upgrade-requirements-for-level-1-2-and-3-officials.pdf

Level 1: Use **Level 1 Upgrade form** (on-line fillable)

See:

<https://docs.google.com/spreadsheet/viewform?formkey=dDhRV3lza1k5RlpYXh3MUUyVUxQNxc6MQ#gid=0>

- Fill out:
1. Required personal information
 2. Date, location, name of conductor **Level 1 Intro Clinic**
 3. List of competitions and positions officiated at
 4. Assessment from higher level official – *Use Level 1 Evaluation Form*

For this level a written letter of recommendation highlighting specific points would also be helpful

Level 2: Use specific **Level 2 Upgrade form** (on-line fillable)

See <http://www.speed-skating.bc.ca/officials/officials-upgrading/>

- Fill out:
1. Required personal information
 2. Date, location, name conductor **Level 2 Clinic**
 3. List of competitions and positions officiated at
 4. Assessment from higher level official – *Use Level 1 Evaluation Form*

For this level a written letter of recommendation highlighting specific points would also be helpful



Level 3: Use specific **Level 3 Upgrade form** (on-line fillable)

See <http://www.speed-skating.bc.ca/officials/officials-upgrading/>

- Fill out:
1. Required personal information
 2. Date, location, name of conductor **Level 3 Clinic**
 3. List of competitions and positions officiated at
 4. Assessments from higher level officials

For this level a written letter of recommendation highlighting specific points would also be helpful

- **UPDATING BCSSA LIST OF ACCREDITED OFFICIALS**

We also ask every club to review your current List of Accredited Officials and provide us with information to update the list:

<http://www.speed-skating.bc.ca/certified-bcssa-officials/>

Please submit information by **April 16, 2018** to officials.development.committee@gmail.com

- **OFFICIALS CLINICS FOR 2018-2019 YEAR**

Looking ahead, we are asking clubs/regions to identify the need for officials' development clinics for next year. Level 1 Intro clinics can generally be organized on relatively short notice. Higher level clinics require more lead time as course conductors are assigned competitions in an already busy season. Please provide us with a list of needs by **April 16, 2018**

For questions on the above, please contact us. On behalf of ODC, thank you for your cooperation.

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E.W. (Wim) Kok.
Chairing BCSSA ODC