



HOST BID PACKAGE

CANADIAN AGE CLASS LONG TRACK CHAMPIONSHIPS

February 10-11, 2019

Brief description of event:

The Canadian Age Class Long Track Championships is intended to be the focal point of athlete preparation for skaters in the Training to Train stage of development. The Age Class Championships provide a meaningful, high profile and developmentally appropriate event which is a source of motivation and opportunity for recognition of the best developing long track skaters in Canada. This event will serve as a primary introduction to national competitions where skaters represent their Branch in competition.

The events at the Canadian Age Class Long Track Championships focus on providing a positive learning environment which reinforces the training objectives for skaters in the Training to Train stage of development. This competition is also intended for skaters at the Learning to Compete stage of development who have not met Canada Cup time standards as well as those who have participated in Canada Cups and are at a level appropriate for this competition at the recommendation of their coach.

The Canadian Age Class Long Track Championships will include skaters from all Branches.

- Racing cannot exceed a two (2) day period. In 2018-2019, the ideal date shall be February 10-11, 2019.
- Host of this event would be required to provide adequate practice time for the day prior to the event at no cost to the participants.
- A hosting grant will be provided with the amount (approximately \$2,900) being determined in the spring of 2018. The first 50% of the grant will be issued in August 2018. The final 50% of the grant will be issued upon receipt and approval of the final Meet Coordinator report, due within 30 days of completion of the competition.
- Registration for this event is \$90.00 per skater.
- Olympic Style and Mass Start races will be held.
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Bid process submission:

- Completed applications are to be submitted to Speed Skating Canada, Janice Dawson, Director of Sport Development, jdawson@speedskating.ca.
- Application deadline: As soon as possible but no later than April 23, 2018.
- All bids must be submitted through a Branch to indicate Branch support. Bids not submitted through a Branch will not be accepted.



Host Bid Application

Submissions must include the following information and demonstrate how the Host meets the following requirements:

- 1. Name and contact information (email/phone number) of host Club.**
- 2. Name and contact information (email/phone number) of Meet Coordinator.**
- 3. Name and contact information (email/phone number) of Branch/Partner.**
- 4. Banking information (void cheque) to receive the grant.**
- 5. Previous competition experience of host Club:**
 - a. What Long Track competitions has your Club/community hosted?
- 6. Access to community:**
 - a. Is there an airport with direct flights to your community?
 - b. If not, how far is the nearest airport?
 - c. What are the suggested means of travel from the nearest airport to your community?
- 7. Venue Requirements:**
 - a. Track size is 400m oval maximum or 333.3m oval minimum.
 - b. Level 4 Long Track Crash Protection that meets SSC standards. Refer to Appendix D15 of the SSC Red Book.
 - c. What is your spectator capacity?
 - d. Confirm you are able to accommodate a restricted area dedicated to warm-up for athlete stretching, skate sharpening, stationary bikes, etc.
 - e. Confirm you will provide healthy food choices for athletes at the venue.
 - f. Confirm you will provide adequate space for changing and keeping warm, etc.
 - g. Confirm you will provide warming shelters and washroom facilities for spectators, Officials and athletes.
- 8. Medical Requirements:**
 - a. As per the SSC Red Book D5-101 | Medical Team, the event organizer shall form a medical team comprised of at least two (2) individuals meeting the definition of one or more of the following:
 - Physician
 - Advanced Care Paramedic
 - Advanced Medical Responder
 - Sports Therapy Professional

These individuals should have the training and experience in applying immobilization devices and at least one member of the team should be able to administer the SCAT 2 Concussion Assessment Tool.
 - b. Ambulance available within 8 minutes for all ice sessions including practice times.
 - c. Medical/First Aid Room.



9. Hospitality:

- a. What is the distance from the preferred hotel accommodations to the venue?
- b. Transportation must be provided for the Officials from the airport to the hotel to the venue and return.
- c. Do you plan to provide transportation from the hotel to and from the venue for athletes, coaches?

10. Equipment:

- a. Timing and finish line equipment, photo finish required for this competition.
- b. Computer Meet Manager program.
- c. Access to all of the standard equipment required to run a competition of this level.
- d. Warming huts and portable washrooms if outdoor oval.

11. Officials:

- a. Speed Skating Canada will assign a minimum of three (3) Referees, two (2) Starters and one (1) Competitors Steward to this competition.
- b. Who have you identified for the roles of Chief Timer, Clerk of the Course and Chief Line Judge and what are their levels of certification?
- c. Speed Skating Canada will assign a Technical Representative to this competition.

12. Preliminary Budget and Sponsorship

- a. Provide financial forecast reflecting all potential revenues and expenditures associated to the event.
- b. Provide local sponsorship plan. Include thoughts on sponsorship package that is to be offered to local businesses and potential supporters.
- c. Provide fundraising plan.

13. Public Relations Plan

- a. Outline public relations plan focusing on local promotion of the event through press releases, community awareness and media outreach.
- b. Provide strategies for promotion/increase of attendance.

14. Awards and Ceremonies

- a. This competition requires a banquet to be hosted on Friday (preferred) or Saturday evening.
- b. To present medals to the individual winners (Speed Skating Canada to provide).
- c. To present Overall Champion awards (Host Organizing Committee to provide and must be approved by SSC).

Tips:

- Consult your local tourism office/board. They may be able to help you write a successful bid as well as inform you of potential funding opportunities.
- If you're not sure, ask! If you are unsure of a hosting requirement please be sure to contact Speed Skating Canada or your regional Competitions Development Committee member, they can provide you with examples of successful bids as well as help you understand minimum requirements.

By submitting a Competition Hosting Bid Application to Speed Skating Canada, you are consenting to follow all of Speed Skating Canada's Procedures and Regulations outlined in the Red Book.



Competitions Development Committee:

Steve Harris – Steve.Harris@gnb.ca – Chair

Claire Loberg – softsystem@nucleus.com

Richard Thériault - drrichardtheriault@qc.aira.com

Christina Acton – christina.acton@live.com

Fritz Schumann - fritz.schumann@sasktel.net

Staff:

Janice Dawson (JDawson@speedskating.ca) – Director, Sport Development