

Host Bid Package

BC Short Track Provincial Championships

Event Host Information

- Competition to take place over 2 days
- Proposed dates would be March 7-8, 2020
- 4 hours of practice time ice required on Friday March 6 at no cost to participants

Bid Process

- Expression of interest to chris.acton@bcspeedskating.ca by March 31, 2019
- Completed applications to chris.acton@bcspeedskating.ca by April 15, 2019

Host Application

Applications must include the following information:

1. Name and contact for host club/local organizing committee (LOC)
2. Name and contact for Meet Coordinator
3. Previous short track competitions hosted by your club/community
4. Venue Requirements
 - Preferred ice surface is 100ft x 200 ft (Olympic size)
 - Minimum ice surface is 85ft x 200ft (NHL size)
 - Capacity for 200+ spectators
 - Safety mat coverage to meet SSC standards
 - Athlete warm up area and marshalling area
 - Medical/first aid room
 - Change rooms
 - Removal of rink glass for starters/water/first aid
5. Medical Personnel
 - 2 individuals available for all competitions (including warm up)
 - The professional requirements of the first aid attendants could be:
 - Medical Doctor
 - Paramedic
 - Occupational First Aid (Level 3)
 - Sport Therapist

6. Hospitality

- Please identify a preferred hotel
- What is the distance from the hotel to the arena
- Transportation to/from airport and to/from hotel and venue must be provided to all out of town officials. Please indicate your plans to meet this requirement.
- A selection of beverages and snacks plus a full lunch must be provided to all officials on each competition day. Please indicate your plans to meet this requirement.

7. Equipment Requirements

- Electronic timing equipment (photo finish mandatory)
- Use of the meet manager program
- Access to all standard equipment needed to run a competition of this level

8. Officials

- BCSSA will assign 1 referee, 1 starter and 1 recorder to this competition
- BCSSA will assign a Technical Representative to this competition
- LOC is responsible for all other officials required to run the competition
- Please indicate any local officials that you may invite to serve in the following roles:
 - Chief Timer
 - Clerk of the Course
 - Chief Corner Steward
 - Chief Line Judge
 - Assistant Referee (2 required)
 - Assistant Starter

9. Preliminary Budget

- Please provide a forecast of all potential expenses for this event
- Outline any local sponsorship plan/package including any local grants and amounts anticipated to be received
- Outline any fundraising ideas you have planned and amounts anticipated to be received

10. Public Relations Plan

- Outline any public relations or publicity plans you have for the event
- Provide strategies to promote attendance

11. Awards and Ceremonies Plan

- Medals will be awarded to the overall winners in each age group
- Please outline your plan for when and how you will present the medals
- Medals will be provided by BCSSA