

Host Bid Package

Speed Skating Excellence Retreat (SSER) and BCSSA Annual General Meeting (AGM) Weekend

Event Host Information

- SSER off-ice training camp to take place over 2 days
- BCSSA AGM weekend to take place over 2 days
- Proposed dates would be May 25-26, 2019

Bid Process

- Expression of interest to chris.acton@bcspeedskating.ca by March 31, 2019
- Completed applications to chris.acton@bcspeedskating.ca by April 15, 2019

Host Application

Applications must include the following information:

1. Name and contact for host club/local organizing committee (LOC)
2. Previous speed skating camps and meetings hosted by your club/community
3. Venue Requirements
 - Dedicated “base” rooms (e.g. change room)
 - Access to physical training area (weight room/gym/track)
 - Fully stocked first aid kit and venue/location EAP
 - Large (up to 50 people) meeting space
 - 2 x medium (15 – 30 people) meeting spaces
4. Hospitality
 - Please identify a preferred hotel
 - What is the distance from the hotel to the venue
5. Equipment Requirements
 - Access to standard training equipment for an off-ice camp (cables, ladders, cones etc.)
 - Access to AV equipment (projector, screen, microphone, speakers) for the AGM
6. Coaches
 - BCSSA will assign the lead speed skating coaches for this camp
 - LOC may be consulted for local connections to sport science/medical guest speakers

7. Preliminary Budget

- Please provide a forecast of all potential expenses for this event
- Outline any local sponsorship plan/package including any local grants and amounts anticipated to be received
- Outline any fundraising ideas you have planned and amounts anticipated to be received

8. Public Relations Plan

- Outline any public relations or publicity plans you have for the event
- Provide any strategies to use the event to leverage community engagement and awareness of the sport