

# Host Bid Package

## Academy LT Fall Camp

### Event Host Information

- Academy LT Fall Camp to take place over 2.5 days
- Proposed dates would be October 25-27, 2019

### Bid Process

- Expression of interest to [chris.acton@bcspeedskating.ca](mailto:chris.acton@bcspeedskating.ca) by May 20, 2019
- Completed applications to [chris.acton@bcspeedskating.ca](mailto:chris.acton@bcspeedskating.ca) by May 30, 2019

### Host Application

Applications must include the following information:

1. Name and contact for host club/local organizing committee (LOC)
2. Previous speed skating camps hosted by your club/community
3. Venue Requirements
  - Track size is 400m oval or 333.3m oval minimum
  - Safety mat coverage to meet SSC standards for training
  - -Fully stocked first aid kit and venue EAP
  - Dedicated change rooms
  - Access to physical training area (weight room/gym/track)
  - 2 x medium (15 – 30 people) meeting spaces
4. Hospitality
  - Please identify a preferred hotel
  - What is the distance from the hotel to the venue
5. Equipment Requirements
  - Access to standard training equipment for an off-ice camp (cables, ladders, cones etc.)
  - Access to standard training equipment for on-ice sessions (track markers, water buckets etc.)
6. Coaches
  - BCSSA will assign the lead speed skating coaches for this camp
  - LOC may be consulted for local connections to sport science/medical guest speakers

7. Preliminary Budget

- Please provide a forecast of all potential expenses for this event
- Outline any local sponsorship plan/package including any local grants and amounts anticipated to be received
- Outline any fundraising ideas you have planned and amounts anticipated to be received
- The camp will be a cost-sharing and (where applicable) revenue-sharing venture between BCSSA and the LOC; pre-existing arrangements with local sponsors or other funders will be considered when determining the agreement between parties on expenses and revenues

8. Public Relations Plan

- Outline any public relations or publicity plans you have for the event
- Provide any strategies to use the event to leverage community engagement and awareness of the sport